

B. ALTERNATE DCM: The alternate DCM is the back-up for the DCM. If the DCM resigns or is unable to serve for any reason, the alternate steps in. Alternate DCM is encouraged to assist, participate, and share in the DCM responsibilities at District and Area meetings.

QUALIFICATIONS:

- The alternate DCM has usually served or is currently serving as a GSR and is elected at the same time as the DCM by the same procedure.
- Suggested sobriety of 2 years

DUTIES:

- Attend all district committee meetings and conduct duties of the DCM in DCM's absence
- Aid GSRs in filling in New Group or Group Change form on Area 24 website. The Alternate DCM will also give this information to the Secretary so they can add them to the email list
- If the DCM is unable to attend, the alternate shall attend area assemblies as needed and provide a report to District Secretary.
- Help organize service events and generally encourage new or additional individuals to get involved in AA service
- Help organize and participate in workshops or sharing sessions on service activities within the district and assist Activities chair in this responsibility as needed
- Assist in editing the district newsletter with the Newsletter Chair as needed