

G. NEWSLETTER: The District 13 Newsletter Chair produces a newsletter quarterly each year (approximately March, June, September, December). The Newsletter chair has editorial discretion as to the content of printed items; however, the Alternate DCM will review content before final email distribution. The newsletter is roughly 2-4 pages in length. Content of the newsletter may include:

- ❖ Copy of upcoming conference or event fliers
- ❖ Calendar of events pertaining to District 13 AA
- ❖ Deadline for submission of items for the next newsletter and/or Grapevine
- ❖ Seventh tradition addresses and website addresses
- ❖ Items pertinent to District 13 business or AA service work in general

QUALIFICATIONS

- Access to a computer
- Suggested sobriety of 1 year

DUTIES:

- Review newsletters from other districts for article and content ideas
- Create a quarterly newsletter
- Submit to Alternate DCM for editing before distribution by email before district meetings
- Give a copy, along with any original items given to you, to the Archives chair
- Maintain contact with Area 24 Newsletter Chair, serve on that committee and attend Newsletter workshops at the Spring and Fall conferences and Service Weekend
- Attend all District 13 meetings and submit a written report of Newsletter activities to District Secretary